

BAY COUNTY TECHNICAL COORDINATING COMMITTEE MEETING MINUTES
EMERALD COAST REGIONAL COUNCIL (Designated staff)
Bay County Transit Office
1010 Cone Ave, Panama City, FL 32401
April 24, 2024

MEMBERS IN ATTENDANCE:

Eddie Cook, CHAIR	City of Callaway
Keith Bryant, VICE-CHAIR	Bay County
Cliff Johnson	Bay County
Clint Murphy	City of Panama City

MEMBERS NOT IN ATTENDANCE:

Ian Crelling	Bay County
Doug Lee	Bay County School District
Trey Kolmetz	Bay Way
Amanda Richard	City of Lynn Haven
Douglas Baber	City of Mexico Beach
Johathan Hayes	City of Panama City
Kathryn Younce	City of Panama City Beach
Susan Goebel-Canning	City of Panama City Beach
Tony Summerlin	City of Parker
John Skaggs	Naval Coastal Systems Station
Richard McConnell	Northwest Florida Beaches International Airport
Parker McClellan, Jr.	Northwest Florida Beaches International Airport
Alex King	Port of Panama City
Jonathan McFarlane-Weinstein	Tyndall Air Force Base

OTHERS IN ATTENDANCE:

Bryant Paulk	FDOT
Lamar Hobbs	BayWay
Harrison Neilly	Transdev
Brandon Curtis	Transdev
Cory Wilkinson	HDR
Gene Keen	BayWay
Kerry Shaw	Kinley-Horn
Matt DeVito	City of Panama City

EMERALD COAST REGIONAL COUNCIL STAFF:

Mary Beth Washnock
Angela Bradley
Leandra Meridith
Tiffany Bates

Virtual Attendance

Austin Mount

Gabrielle McVoy

Katie Fults

Gary Kramer

Howard Vanselow

Gina Watson

Tammy Neal

CALL TO ORDER

Chair Cook called the meeting to order.

APPROVAL OF AGENDA

PUBLIC FORUM: There were no speakers.

FDOT UPDATE:

1. **FDOT Update - *Bryant Paulk, AICP Florida Department of Transportation (FDOT) Urban Liaisons***

Bryant Paulk stated that FDOT is in the initial phases of a PD&E study on SR 20 from SR 79 to US 231. FDOT will look at safety improvements and capacity improvements. There will be a virtual project update on June 20th. The finalization of the PD&E and a public hearing will be held in the fall of this year. At that time the TPO will need to incorporate what they would like to see move forward in this project into the LRTP.

PLANNING AND TRANSIT CONSENT AGENDA:

1. **ALL COMMITTEES - Approval of January 31, 2024 Meeting Minutes**
2. **ENCLOSURE A - TPO ONLY - Consideration of Resolution BAY 24-10 Amending the Fiscal Year (FY) 2023 – FY 2024 Bay County Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP) to De-obligate PL Funds**
3. **ENCLOSURE B - ALL COMMITTEES – Consideration of Resolution BAY 24-09 Adopting the Fiscal Year (FY) 2025 – FY 2026 Bay County Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP)**

Clint Murphy moved to approve the January 31, 2024 TCC minutes and to recommend that the TPO approve consent agenda items 1, 2, and 3. Cliff Johnson seconded the motion, and it was unanimously approved.

4. **ENCLOSURE C – ALL COMMITTEES- Consideration of Resolution Bay 24-13 Issuing a Letter of Support for the Federal Highway Administration (FHWA) Prioritization Process Pilot Program (PPPP) Discretionary Grant Application**

Keith Bryant moved to table Enclosure C be tabled until further information is provided. Clint murphy seconded and the motion passed unanimously.

PLANNING ACTION ITEMS:

1. **ENCLOSURE D – ALL COMMITTEES – ROLL CALL VOTE – Consideration of Resolution Bay 24-08 Amending the FY 2024-2028 Transportation Improvement Program to Add the Planning Study for Panama City Rails with Trails from 23rd Street to Frankford Avenue for Financial Project Identification (FPID) Number 4536011 in FY 2024/2025 at a Total Cost of \$406,000 – *Bryant Paulk, AICP, FDOT***

Bryant Paulk presented the TIP amendment.

Clint Murphy moved to recommend the TPO authorize the TPO chairman to sign Resolution Bay 24-08 amending the FY 2024-2028 Transportation Improvement Program to add the planning study for Panama City Rails with Trails from 23rd Street to Frankford Avenue for FPID number 4536011 in FY 2024/2025 at a total cost of \$406,000. The motion was seconded by Cliff Johnson and was unanimously approved.

2. **ENCLOSURE E – ALL COMMITTEES – Consideration of Resolution Bay-24-07 Adopting the 2024 Transportation Alternatives (TA) Set-Aside Ranked Projects for FDOT District 3 Fiscal Year 2026 – 2030 Tentative Work Program- *Angela Bradley, ECRC Staff***

Angela Bradley presented the 2024 TA set-aside ranked projects for FY 2026-2030 and stated that the final priority ranking is due to FDOT on April 26th. ECRC staff will submit the final ranking from the TPO to FDOT.

Clint Murphy moved to recommend the TPO authorize the TPO chairman to sign Resolution Bay-24-07 adopting the 2024 TA Set-Aside Ranked Projects for FDOT District 3 Fiscal Year 2026 – 2030 Tentative Work Program. The motion was seconded by Cliff Johnson and was passed unanimously.

3. **ENCLOSURE F – ALL COMMITTEES – Consideration of Resolution Bay 24-11 Amending the Bay County Transportation Planning Organization and Advisory**

Committee Bylaws – Austin Mount, ECRC Staff

Mary Beth Washnock presented the recommended Bylaw changes.

Clint Murphy moved to recommend the TPO authorize the TPO chairman to sign Resolution Bay 24-11 amending the Bay County Transportation Planning Organization and Advisory Committee Bylaws, with the officers serving a one year term. The motion was seconded by Cliff Johnson and was passed unanimously.

4. ENCLOSURE G - ALL COMMITTEES – Consideration of Resolution BAY 24-06 Adopting the Scope of Services for the Bay County TPO 2050 Long Range Transportation Plan Update – Gary Kramer, ECRC Staff

Mary Beth Washnock presented the scope of services for the Bay County TPO 2050 LRTP update.

Clint Murphy moved to recommend the TPO authorize the TPO chairman to sign Resolution BAY 24-06 adopting the scope of services for the Bay County TPO 2050 Long Range Transportation Plan update. The motion was seconded by Cliff Johnson and was passed unanimously.

5. ENCLOSURE H - ALL COMMITTEES – Appointment of Bay County TPO 2050 Long Range Transportation Plan Steering Committee Members- Gary Kramer, ECRC Staff

Mary Beth Washnock stated that the TPO needed to appoint steering committee members for the Bay County 2050 LRTP.

Clint Murphy moved to recommend the TPO appoint Bay TCC members Eddie Cook, Keith Bryant, Cliff Johnson, and Clint Murphy to the Bay County TPO 2050 LRTP Steering Committee. The motion was seconded by Cliff Murphy and was passed unanimously.

PLANNING PRESENTATIONS ITEMS:

1. ENCLOSURE I - ALL COMMITTEES – Introductory Presentation for the Smart Regions Master Plan- Terry Shaw, P.E., Kimley-Horn

Terry Shaw presented the Smart Regions Master Plan.

2. ENCLOSURE J - ALL COMMITTEES - Florida Greenways and Trails (FGT) Presentation- *Angela Bradley, ECRC Staff*

Angela Bradley presented the FGT.

3. ENCLOSURE K - ALL COMMITTEES - Review of Draft Bay County TPO FY 2025-2029 Transportation Improvement Program (TIP)- *Gary Kramer, ECRC Staff*

Mary Beth Washnock presented the draft Bay County FY 25-29 TIP.

4. ENCLOSURE L - ALL COMMITTEES - Draft Bay County TPO FY 2026-2030 Project Priorities - *Gary Kramer, ECRC Staff*

Mary Beth Washnock presented the draft Bay County TPO FY 2026-2030 Project Priorities. Leandra Merdith went over the public outreach efforts for the project priorities.

PLANNING INFORMATION ITEMS (no presentation necessary):

1. TCC and CAC January 2024 Meeting Minutes
2. Bay TPO Actions Report – January 2024
3. Joint TPO Meeting Summary – February 2, 2004
4. Project Request Letter from the City of Callaway
5. 2024 Bay TPO Meeting Schedule

TRANSIT AGENDA

TRANSIT ACTION ITEMS:

1. ENCLOSURE M - ALL COMMITTEES - Consideration of Resolution Bay 24-12 Authorizing the Surplus of the Commercial Land Site Located on Douglas Road

Lamar Hobbs stated that on May 23, 2008, the Bay County TPO procured an approximate 13.8-acre parcel of vacant zoned commercial land for \$400,000.00. The property was procured using federal grant funds provided by the FTA to build a transit and administrative fleet/maintenance facility. After procuring the property, the TPO chose to consider other locations for the transit facility and made the decision to purchase the property where the current transit facilities are located.

Lamar Hobbs stated that on March 28, 2024, a new property appraisal was ordered at the request of FTA to determine the fair market value. The property appraisal

valued the property at \$450,000.00. As the parcel of land has remained unused and will not be used for project purposes in the foreseeable future, the TPO must determine a disposition alternative. In discussions with FTA, it was recommended that the property be competitively marketed and sold to repay FTA the greater of its share of the fair market value.

Clint Murphy moved to recommend the TPO authorize the TPO chairman to sign Resolution 24-12 authorizing the surplus of the commercial land site located on Douglas Road. The motion was seconded by Cliff Johnson and was passed unanimously.

TRANSIT UPDATE

LEGAL UPDATE – Burke, Blue, Hutchison, Walters & Smith, P.A.

OTHER BUSINESS – The next Bay TPO meeting will be held on **June 26, 2024**, at 3:30 p.m. The TCC will meet at 11:00 a.m. and the CAC will meet at 1:30 p.m. All meetings will be held at the Bayway Public Transit System, Administration and Meeting Facility, 1010 Cone Ave, Panama City, Florida 32401.

ADJOURNMENT: Stay up to date with TPO events and activities by subscribing to the Bay County TPO Interested Parties list by clicking here: [Bay County TPO Interested Parties](#)